

WHITEFISH TOWNSHIP COMMUNITY LIBRARY

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Jody Halsey, Librarian

BOARD OF TRUSTEES MEETING: Dec. 5, 2017

MINUTES FROM: Oct. 31, 2017

CALL TO ORDER: 4:19 PM

ROLL CALL: PRESENT: Bicknell, Griebel, Halsey, Erickson

ABSENT: Smith and Bulmer

ADDITIONS TO AGENDA: None

VISITORS: Rick Bicknell

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Bicknell, second by Erickson, to accept minutes as read. Motion carried.

ACTION ON BILLS: Motion by Bicknell, second by Erickson, to accept bills as presented. Motion carried.

Motion by Griebel, second by Erickson, to pay Jody Halsey \$156 retroactive from Oct. 1- Oct. 31, 2017. Motion carried. Beginning Nov. 1 her pay increase to \$15 per hour will take effect.

FINANCIAL OFFICER'S REPORT: None

COMMUNICATIONS: Paradise resident, Karen Bender, sent letter to board requesting trustee position. Board members would like to meet with her in person at next meeting.

OLD BUSINESS:

1. Bylaws (missed meetings): Discussion revisited from last meeting.
2. Bylaws (ethics): Board members agreed that a letter be sent to all trustees regarding board ethics as specified on page 71, appendix D, in the Michigan Libraries manual.
3. Refrigerator/WBF letter: Wild Blueberry Festival awarded \$450 to the library to help with purchase of new refrigerator. A "thank you" card signed by the board will be sent.

NEW BUSINESS:

1. Late Fees: Griebel made motion, second by Bicknell to make the month of Nov. amnesty month. Patrons may bring lost or late items back to library and fines will be forgiven. Motion carried.

LIBRARIAN'S REPORT:

-Handicap parking has been completed with a sign installed by Twp. Maintenance.

-484 patrons visited the library during the month of Oct., 20 of which were for programs.

-Library minutes have been added to library's website for 2017.

-Cindy Bulmer has been sworn in as a board member.

-Updates have been made to credit card accounts to reflect new Director Halsey.

-Library is coordinating with the teachers in an effort to bring kids in more often, possibly to show movies or other types of field trips.

-November 15, 2017 -the movie "The Great Dictator" at 7 pm.

-Young Adult Section is to be reorganized into a more appealing atmosphere.

-Superiorland Library Co-op to reimburse the library \$250 for the New Director's Workshop that Director Halsey was required to take.

-Price for copy services have been updated. There will now be a flat fee for printing:20 cents for black and white. 35 cents for color, regardless if it's a computer or photo copy.

Adjournment: Motion by Erickson, second by Bicknell to adjourn at 5:37 pm.