

WHITEFISH TOWNSHIP COMMUNITY LIBRARY

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Jody Halsey, Librarian

BOARD OF TRUSTEES MEETING: Oct. 31, 2017

MINUTES FROM: Oct. 3, 2017

CALL TO ORDER: 4:19 PM

ROLL CALL: PRESENT: Bicknell, Griebel, Halsey, Bulmer

ABSENT: Erickson and Smith

ADDITIONS TO AGENDA: None

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Bulmer, second by Griebel, to accept minutes as read. Motion carried.

ACTION ON BILLS: Motion by Bicknell, second by Bulmer, to accept bills as presented. Motion carried.

Clerk Wanda Knox needs to put Halsey on account so she can access information. Will speak with her at the Thursday Twp. Board meeting.

FINANCIAL OFFICER'S REPORT: None

COMMUNICATIONS: Halsey had a get well card for Barb Erickson, to be signed by board members.

OLD BUSINESS:

1. *Electronic Sign:* Tabled
2. *Board Member By Laws:* Motion by Griebel, second by Bicknell, to table this item until there is a full board and to revisit "missed meetings and ethics statement-appendix D" from Trustee Manual. Motion carried.
3. *Refrigerator/WBF letter:* Halsey has been looking for a larger refrigerator to store refreshments for library events.. She may look into sending a letter to the Wild Blueberry Festival committee to help with the expense. She had a couple of estimates and was going to contact Lowes.

NEW BUSINESS:

1. *Fax Policy:* Motion by Bicknell, second by Bulmer, to put new fax charges into effect immediately. Motion carried.
2. *Popcorn Invoice:* On Aug. 22, 12 bags of popcorn were borrowed from the Boosters Club to be sold at the Music on the Bay concert. A charge of \$12 to be presented to school.

LIBRARIAN'S REPORT:

-41 e-books and 32 audio books were checked out last month.

-Halsey attended the New Directors Workshop where it was suggested that the library should post meetings, agenda and by laws to their website.

-Oct. 1 is deadline for continuing education. There is a stipend up to \$1500, offered by the Library of MI. This would include staff as well and they can reapply yearly.

-Halsey to put up suggestion box.

-Classic Movie Night, Wed. Oct. 18, will feature "Cool Hand Luke".

- Wed., Oct. 25th will feature "When Hollywood Went to War".

-Sat., Oct. 28th will feature a 3:00 matinee, "Pirates of the Caribbean".

-Griebel suggested having a movie through the week for the kids from school as a "field trip".

-Jeanne from Superiorland co-op to come out and fix the computer for the third time.

-Halsey would like to remove some VHS tapes as she would like to reorganize shelves to make a sitting area for older kids

-Handicap space is complete except for a sign which is on order.

Adjournment: Motion by Bicknell, second by Bulmer to adjourn at 5:19 pm.