

WHITEFISH TOWNSHIP COMMUNITY LIBRARY

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Jody Halsey, Director/ Librarian

BOARD OF TRUSTEES MEETING: Jan. 30, 2018 (Feb. meeting)

MINUTES FROM: Jan. 2, 2018

CALL TO ORDER: 4:17 PM

ROLL CALL: PRESENT: Bicknell, Griebel, Halsey, Erickson, Bulmer, Bender

ABSENT: Smith

ADDITIONS TO AGENDA: None

VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Bender, second by Bulmer, to accept minutes as read. Motion carried.

ACTION ON BILLS: Motion by Bicknell, second by Erickson, to accept bills as presented. Motion carried.

FINANCIAL OFFICER'S REPORT: Bulmer to help Halsey with annual budget.

COMMUNICATIONS: Pam Christianson from Superiorland Co-Op is resigning and Sean Andres will be interim director.

OLD BUSINESS:

1. *Electric Sign:* Tabled
2. *Board Member Fines:* Director Halsey to write up a policy stating that that library trustees and staff will be responsible for paying late fines on checked out material. Draft will be available for board review at next meeting.

NEW BUSINESS:

1. *Book Walk:* Bicknell shared ideas of a summer program that would involve community businesses as well as library. Motion by Griebel, second by Bulmer, to place this under consideration for summer program. Motion carried. Bicknell to get more information.
2. *Letter to Twp.:* Motion by Erickson, second by Bender, to approve letter written by Halsey to the TWP. board requesting that it be put on the Jan. '18 TWP. board meeting agenda. Motion carried. The letter requests that the Director be allowed log in ID# to Soo Co-op.

LIBRARIAN'S REPORT:

-Library will finish filling out state aide forms that are due Feb. 1, 2018

-Jan. 17 at 7pm will be showing "The Grapes of Wrath"

-The library applied for Ready to Read Author Tour through the Library of Michigan. The date desired is March 19, 2018. The library should be informed of approval by Jan. '18. The event would be funded by Library of Michigan..

-Library aides have gone through and organized old McNaughton orders and removed slips for reconciled accounts. This will help us know which books are kept and which need to be returned to the lending company.

-The shelving in the young adult section rearrangement was postponed until Jan. '18.

ADJOURNMENT: Motion by Bicknell, second by Erickson, meeting was adjourned at 5:05 pm.